

## ACADEMIC SUPPORT & SANCTION POLICY

### Level 1 – Managed at teacher level

Possible steps; verbal warnings or perhaps some extra work for around 30 minutes.

Teachers are encouraged to keep their intranet log up to date and keep the Middle School and High School Coordinators informed by email so possible patterns can be determined.

### Level 2 - Managed by the Assistant Academic Head

This represents a more serious concern, a response to the failure of Level 1 to achieve the desired expectations of behaviour or attitude to learning.

The student is referred by the teacher to the Assistant Academic Head. When a student reaches Level 2 the teacher must provide details on the behaviour to the Assistant Academic Head, as well as the steps the teacher has taken to date.

Also considered as a Level 2 concern is repeated issues recorded in the intranet. Three or more issues in one week. Unexcused absences are taken extremely seriously.

Possible steps: -

- Discussion with the Assistant Academic Head.
- An official school detention may be given on Saturday.
- Support systems may be put in place after consultation with parents and/or House Parents together with the Health Department.
- Students placed on report by the Assistant Academic Head.
- Green report for issues such as homework, punctuality, organization etc.
- Red report for more serious concerns like disruptive behaviour, truancy, disrespect or poor attitude towards learning.
- Boarding students may have restrictions on their free time.
- Parents may be requested to meet with the Assistant Academic Head

### Level 3 - Managed by the Deputy Director

The Assistant Academic Head will arrange a meeting with the Deputy Director ensuring a written record of strategies and results from Level 2 are recorded.

Official school letters will be sent home and possible sanctions include suspension or even expulsion